



The Academic Forgiveness Policy is a university policy that “enables an undergraduate student to neutralize, in part, the grade impact of prior academic performance. Academic Forgiveness provides for the computation of an alternative GPA and for the use of that GPA in most academic situations. A student may apply only once to Academic Fresh Start or Academic Forgiveness, and the process cannot be reversed.” – Office of the Registrar

Conditions for a student to be eligible to apply for Academic Forgiveness are:

1. The student experienced one or more extenuating circumstances which caused a drastic change to the student’s academic performance in one or two semesters.
2. After the session(s) affected by the extenuating circumstance, the student earned a K-State GPA of 2.2 or higher at the end of the academic session in which the twelfth credit was earned.
3. Grades from up to two (2) consecutive semesters may be excluded from the regular cumulative GPA calculation.

The College of Arts and Sciences Academic Standards Committee requires this application be submitted with a typed detailed explanation and documentation for the extenuating circumstance(s) that occurred during the semester(s) for which the student is seeking academic forgiveness. Prior to applying for Academic Forgiveness, a student must complete at least 12 hours and earn a 2.2 or higher for those hours. Please submit this Application Form and a typed explanation to the College of Arts & Sciences Student Services Center via email to artsci@ksu.edu.

My Academic Forgiveness includes the following semester(s): Spring _____ Fall _____

I completed at least 12 hours of coursework with a 2.2 GPA or higher in the _____ of _____
Spring/Fall Year

Student’s Name

WID

Student’s Signature

Date

Dean’s Signature

Date