Academic Year Calendar 2022-2023

**SEPTEMBER**

- **September 5**  Labor Day Student/University holiday
- **September 8**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206
- **September 8**  Arts and Sciences Faculty Meeting, *State of the College Address*, 4:00 p.m., location TBD.
- **September 9**  University Distinguished Professor Award nominations due in the Deans’ Office
- **September 12**  Commerce Bank for Presidential Faculty & Staff Award for Distinguished Services to Historically Underrepresented Students
- **September 15**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206
- **September 15**  Coffman Chair for Distinguished Teaching Scholars Portfolio due in the Deans’ Office.
- **September 26**  Last day to drop a regular session course without a W

**OCTOBER**

- **October 6**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206
- **October 6**  Arts and Sciences Faculty Meeting, 4:00 p.m., location TBD
- **October 20**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., location TBD
- **October 21**  Deadline for Department Heads to forward promotion and tenure recommendations to the Dean
- **October 24**  Early Enrollment begins for Spring 2023
- **October 28**  Eisenhower Circle, The College of Arts & Sciences Alumni Advisory Council Meeting, Alumni Center
- **October 31**  Last day to withdraw from a course

**NOVEMBER**

- **November 3**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206
- **November 3**  Arts and Sciences Faculty Meeting, 4:00 p.m., location TBD
- **November 4**  Deadline for Department Heads to make 2023-2024 reappointment recommendations to the Dean for faculty in their second academic year.
- **November 11**  Sabbatical requests due in the Deans’ Office
- **November 17**  Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206
November 18  
Spring 2023 Early Enrollment Ends—Open Registration Begins

November 21-25  
Student Thanksgiving Holiday

November 24-25  
Thanksgiving Holiday

**DECEMBER**

December 1  
Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206

December 8  
Arts and Sciences Faculty Meeting, 4:00 p.m., location TBD

December 9  
Last day of Fall 2022 semester

December 12-16  
Final Examinations

December 9  
Graduate Commencement

December 10  
Undergraduate Commencement

December 10  
Dean notifies department heads and candidates of the College’s and Deans’ recommendations. Candidates may withdraw within seven calendar days.

December 15  
Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206

December 15  
Deans’ Office notifies second year faculty of non-reappointment for 2023-2024 academic year.

December 20  
Deadline 4:00 p.m. to submit Fall 2022 Term Final Grade

**JANUARY**

January 5  
Arts and Sciences Department Heads’ Meeting, 8:30-10:00 a.m., Union 206

January 13  
Last Day of January Intersession

January 16  
Martin Luther King Day, University Holiday

January 17  
Classes begin

January 19  
Arts and Sciences Department Heads’ Meeting, 8:30-10:00 a.m., Union 206

**FEBRUARY**

February 2  
Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 227

February 3  
Deadline for Department Heads to make 2023-2024 reappointment recommendations to the Dean for faculty in their first academic year

February 9  
Arts and Sciences Faculty Meeting, 4:00 p.m., location TBD

February 17  
Emeriti Requests and Professorial Performance Awards due in the Deans’ Office.

February 20  
Department Heads’ self-assessments due to the Dean

February 27  
Provost sends promotion and tenure recommendations to the President
March 1  
Deans' Office notifies first year faculty of non-reappointment for 2023-2024 academic year.

March 2  
Arts and Sciences Department Heads' meeting, 8:30-10:00 a.m., location TBD

March 10  
Faculty Evaluations and Post-Tenure Tracking Sheets due in the Deans Office

March 11  
Provost informs candidates of final promotion/tenure decisions

March 13-17  
Spring Break, no classes

March 16  
Arts and Sciences Department Heads' meeting, 8:30-10:00 a.m., location Union 206

March 23  
Arts and Sciences Faculty meeting, 4:00 p.m., location TBD, Zoom link will be provided

March 23  
Commerce Bank & W.T. Kemper Foundation Distinguished Graduate Faculty Award nominations due in the Deans' Office

April 3  
Last day to withdraw from a course

April 6  
Arts and Sciences Department Heads' Meeting, 8:30-10:00 a.m., Union 206

April 7  
Deadline for Department Heads to make 2024-2025 reappointment recommendations to the Dean for faculty with two years or more of service.  This also includes the second year faculty previously notified of reappointment for 2023-2024 on December 15, 2022. Faculty not being reappointed must receive notice one full year in advance of termination or be notified by May 15, 2023.

April 7  
Deadline for Department Heads to submit materials for mid-tenure candidates to the Dean.

April 15  
Provost approves or denies Professorial Performance Awards

April 20  
Arts and Sciences Department Heads' Meeting, 8:30-10:00 a.m., location TBD

April 20  
Arts and Sciences Faculty meeting, 4:00 p.m., Location TBD

May 4  
Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206

May 8  
Spring term ends

May 8-12  
Final examinations

May 12  
Graduate Commencement

May 12  
Deans' Office notifies mid-tenure candidates of outcome

May 13  
Undergraduate Commencement

May 15  
Faculty with two years or more of service are notified non-reappointment for the 2024-2025 academic year.  This also includes second year faculty previously notified of 2023-2024 reappointment from December. Faculty not being reappointed must receive a notice one full year in advance of termination or be notified by May 15, 2023.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>May 15</td>
<td>Summer 2023 Intersession term</td>
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<tr>
<td>May 16</td>
<td>Spring 2023 grades due by 5:00 p.m. (4:00 p.m. if grading in CANVAS)</td>
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<td>May 18</td>
<td>Arts and Sciences Department Heads’ meeting, 8:30-10:00 a.m., Union 206</td>
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<td>May 22</td>
<td>First day of summer classes</td>
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<td>May 29</td>
<td>Memorial Day, University Holiday</td>
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