

SPRING 2014 CALENDAR

JANUARY

- January 2 Spring 2014 Intersession term: January 2-17, 2014
- January 6 **Deadline to submit course and curriculum changes** to be considered at the February 6th Arts and Sciences Faculty meeting
- January 17 New Student Orientation and Enrollment
- January 20 Martin Luther King Day, University Holiday
- January 21 Classes begin
- January 27 Last day to add a course without instructor permission
- January 30 Arts and Sciences **Department Heads' Meeting**, 8:30-10:00 a.m., Location TBD

FEBRUARY

- February 1 Instructor Intersession proposals due in Continuing Education for May 19-June 6, 2014 classes and for August 4-August 20, 2014 classes
- February 3 **Deadline for Department Heads** to make 2014-2015 reappointment recommendations to the Dean for **faculty in their first academic year**
- February 3 **Faculty Evaluations and Professorial Performance Awards due** in the Deans' Office
- February 6 Arts and Sciences **Faculty meeting**, 4:00 p.m., Eisenhower 15
- February 7 Dean notifies candidate and department heads of promotion and tenure recommendations
- February 20 Arts and Sciences **Department Heads' meeting**, 8:30-10:00 a.m., Location TBD
- February 20 **Emeriti Requests due** in the Deans' Office
- February 25 Last day to drop a regular session course without a W being recorded
- February 28 Provost sends promotion and tenure recommendations to the President
- February 28 Department Heads' self-assessments due to the Dean
- February 28 **First year faculty** are notified of or non-reappointment for 2014-2015 no later than February 28, 2014
- February 28 **Deadline to submit course and curriculum changes** to be considered at the April 3rd Arts and Sciences Faculty meeting

SPRING 2014 CALENDAR

MARCH

- March 6 Arts and Sciences **Department Heads' meeting**, 8:30-10:00 a.m., Location TBD
- March 10 Provost informs candidates of final promotion/tenure decisions
- March 17-21 Spring Break, no classes
- March 24 - April 18 Enrollment for Summer/Fall 2014 Terms

APRIL

- April 3 Arts and Sciences **Department Heads' Meeting**, 8:30-10:00 a.m., Location TBD
- April 3 Arts and Sciences **Faculty meeting**, 4:00 p.m., Eisenhower 15
- April 5 All University Open House, 9:00 a.m.-3:00 p.m.
- April 15** **Deadline for Department Heads** to make 2015-2016 reappointment recommendations to the Dean for faculty **with two years or more of service**. ***This also includes the second year faculty previously notified of non-reappointment for 2014-2015 on December 15, 2013***
- April 15** **Deadline for Department Heads** to submit materials for **mid-tenure candidates to the Dean**.
- April 21 Provost approves or denies Professorial Performance Awards
- April 21 & 22 Enrollment for Summer/Fall 2013 Terms for **Transfer** students

MAY

- May 8 Arts and Sciences **Department Heads' meeting**, 8:30-10:00 a.m., Location TBD
- May 9 Spring term ends
- May 12-16 Final examinations
- May 15** **Faculty with two years or more** of service are notified non-reappointment for the 2015-2016 academic year no later than May 15th. ***This also includes second year faculty previously notified in December 2013.***
- May 15** Deans' Office notifies mid-tenure candidates of outcome
- May 16 **Graduate Commencement, 1:00 p.m., Bramlage Coliseum**
- May 18 **Undergraduate Commencement, 8:30 a.m., Bramlage Coliseum**
- May 18 Residence Halls close
- May 19 Summer 2014 Intersession term: May 19-June 6th
- May 20 Deadline to submit Spring 2014 Term final grades into iSIS by 4:00 p.m. through K-State Online
- May 26 Memorial Day, University Holiday
- May 27 Summer 2014 semester begins