ARTS & SCIENCE College
Hiring Request

Name _____

Department _____

Appointment Type ____**Regular** (Budgeted)

____**Regular** (Specified for a Non Budgeted period not longer than 12 mos. for a 12 month employee or not longer than a 9 mos. for a 9 month employee)

____ **Temporary** (Less than .50 FTE)

____ Graduate Teaching Assistant/Graduate Research Assistant

Position rank _____

Salary _____

FTE _____

Funding Source/PIN _____
(Be sure to note if AES, CES, or joint appointment funding will be used)

Brief Summary of position responsibilities:

_____
_____
_____
_____

Approvals:

_____ _____
Department Head Date

_____ _____
Dean Date

_____ _____
Dean (if joint funded from another college) Date

Email for to ASHRDOCS@KSU.EDU