

# Kansas State University Student Employee Performance Review

NAME: \_\_\_\_\_ DEPT/UNIT: \_\_\_\_\_

OVERALL RATING: \_\_\_\_\_ EVALUATION PERIOD: From \_\_\_\_\_ To \_\_\_\_\_

**PERFORMANCE AND COMMENTS:**

**RATING**

**"E" = Exceptional "S" = Satisfactory "U" = Unsatisfactory**

1.	Quality of Work .....	E	S	U
2.	Quantity of Work .....	E	S	U
3.	Attendance .....	E	S	U
4.	Dependability .....	E	S	U
5.	Cooperativeness/Attitude .....	E	S	U
6.	Judgement .....	E	S	U
7.	Care and Use of Equipment .....	E	S	U
8.	Initiative .....	E	S	U
9.	Other ( Describe below ) .....	E	S	U

**SUPERVISOR'S COMMENTS:**

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**List special qualities of the student:** \_\_\_\_\_

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\_\_\_\_\_  
Student Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

C:   Supervisor  
      Student Employee